

**HEALTH AND ADULT SOCIAL CARE SELECT (OVERVIEW AND SCRUTINY)
COMMITTEE**

**TASK AND FINISH WORKING GROUP ON: ORCHARD CLOSE RESPITE
SERVICE**

TERMS OF REFERENCE

1. Role and Purpose of the Task and Finish Working Group

The Task and Finish Working Group is a working group of the Health and Adult Social Care Select (Overview and Scrutiny) Committee (HASC), and is appointed in accordance with the Constitution of Hampshire County Council.

The Task and Finish Group's purpose is to contribute to the consideration of all wider options regarding the future of the Orchard Close Respite Centre.

2. Context

The HASC considered the original proposals to close Orchard Close at the meeting on 11 February 2019. The HASC made recommendations to the Executive Member that the Committee did not support the proposals. At the Decision Day of the Executive Member for Adult Social Care and Health on 27 February 2019 the Executive Member revised the decision to:

- a) That the Executive Member for Adult Social Care and Health notes and acknowledges the discussion and recommendations made at the Health and Adult Social Care Select Committee on the 11 February 2019, in regards to the findings of the consultation on respite services at Orchard Close, Hayling Island.
- b) That the Executive Member for Adult Social Care and Health requests that further work is undertaken prior to any decision being made, as to all possible wider options and that further reports will be submitted not before autumn 2019 to the relevant Executive Member/s for consideration.

A quorum of the Select Committee requested a Call In of this decision, and a Call In meeting was held on 14 March 2019. At that meeting, Select Committee Members requested that a Working Group be held for Select Committee Members to provide input to the further work undertaken on all possible options.

At the Call In meeting the Select Committee recommended that the Executive Member reconsider the decision taken on 27 February. The Executive Member reconsidered her decision at the Decision Day on 29 March 2019. She took the following decision:

That the Executive Member for Adult Social Care and Health confirm the decision made on 27 February 2019 to request that further work is undertaken prior to any decision being made, as to all possible wider options and that further reports will be submitted not before autumn 2019 to the relevant Executive Member/s for consideration.

At this Decision Day the Executive Member indicated that it is planned to take a decision following the further work, at a decision day in November 2019, and service users will be able to make bookings to use Orchard Close up to 30 September 2020. Beyond that will be subject to the outcomes of the further work due to be undertaken.

3. Scope of the Task and Finish Group

Objectives:

- To provide input to the consideration of possible options relating to Orchard Close
- To review feedback from engagement with stakeholders, including service users.

Exclusions:

It is not possible for the HASC to recommend a course of action which fetters the professional discretion of Officers to perform their professional roles, or which fetters the discretion of the County Council to take action in future. When considering its recommendations, the Working Group may wish to seek legal advice.

Where the options under consideration include aspects relating to the Trust, decisions about this are not within the remit of the Executive Member for Adult Social Care and Health. Decisions on this would sit with the Executive Member for Policy and Resources. However, should the HASC wish to scrutinise these issues, with the agreement of the Policy & Resources Select Committee it can do so, and would need to make recommendations on these aspects to the Executive Member for Policy & Resources.

Outcomes:

- To provide updates to the wider HASC on the progress of considerations when appropriate.
- To make recommendations regarding proposals to the wider HASC
- To submit a report to the wider HASC when recommendations regarding the future of Orchard Close appear before the Committee for pre-decision scrutiny.

4. Method

The working group will meet with department officers to consider the evidence leading to recommendations for decisions on the future of

Orchard Close Respite Service. At each meeting, the group will provide oversight, scrutiny and comment on progress with the review of options.

Where the working group requires further information in order to pursue their purpose as outlined in the scope, such information will be requested.

5. Membership

The working group shall be a cross party group made up of four County Councillor Members of the HASC (*ideally proportional – 3 conservative and 1 liberal democrat*).

6. Meetings

The Working Group will hold an initial meeting to review their scope, understand the timeline for this work, and plan future meetings. After this meeting, it shall meet as often as required to satisfactorily explore this topic.

7. Code of Conduct

Elected Members of the Working Group shall comply with the Hampshire County Council Code of Conduct applicable to Members.

8. Reporting

The Working Group will make an update to the HASC on the progress of considerations when appropriate. It will provide comment to the wider HASC when recommendations regarding the future of Orchard Close appear before the Committee for pre-decision scrutiny.

The Working Group will cease to exist once its purpose has been fulfilled.